**Housing Needs – Privacy Notice**

 **The reasons why we process your data:**

* On-line self assessment of housing options.
* Homelessness prevention and relief.
* Temporary accommodation.
* Housing Register applications.
* Health and Housing Assessments.
* Referrals to supported accommodation.
* Secure private rented tenancies for households at risk of homelessness
* Safeguarding activities such as referring to social care persons who may be at risk of abuse.
* Allocation of Social Housing

**How we collect your data:**

* Telephone calls
* Online form
* Manual forms
* In Person
* Email
* Letters

**The lawful basis for processing your data:**

* Public Task
* Consent

**The type of personal data we process:**

* Name
* Title
* Address
* Email Address
* Telephone Number
* NI Number
* Passport Number
* Date of Birth
* Gender
* Marital status
* Dependants
* Financial circumstances
* Support needs

**Special (Sensitive) category data:**

* Race
* Ethnic Origin (including Nationality)
* Health and medical information
* Sexual orientation
* Criminal convictions or offences

**Lawful Basis for Processing Special Categories of Personal Data:**

* Reasons of substantial public interest (with a basis in law)
* Explicit Consent

**Processing of personal data relating to criminal convictions and offences:**

Criminal offence data will be processed under additional conditions within schedule 1, Part 3 of The Data Protection Act 2018, Paragraph 36 - extension of substantial public interest

**Sharing your data:**

* Sovereign
* SOHA
* Green Square Accord
* Home Group
* Silva
* A2 Dominion
* Bromford Housing
* Sanctuary Housing
* Thame & District Southern Housing Group
* Catalyst Housing
* Aster Housing
* Stonewater
* Clarion Housing
* BPHA
* Hanover Housing
* Sage Housing
* Vale of Aylesbury
* One Housing
* L and Q
* YMCA
* Social Services
* Other council departments
* Police
* HMRC

**Automated decision making :**

Non-Applicable

**How long we keep your data:**

* 6 Years